

Nomination Form – Elected Board Member Positions 2025

Nominations are open for one elected NZOIA Board position. Check out the [NZOIA Board Nomination information](#) for nomination forms and more info. Nominations are now open and are **due by Sunday 24 August 2025**.

Late nominations will be taken up to the date of the AGM. Nominations received before 24 August 2025 will be emailed out to the Membership with the agenda so those who cannot attend can cast a pre/proxy vote. Voting and announcement will take place at the NZOIA AGM on Sunday 21 September 2025.

Nominations can be emailed:

Email: ce@nzoia.org.nz

Nominees for the Board Member positions must:

- be a current registered member of NZOIA with a registered NZOIA qualification;
- be 18 years of age or older as at the date of the nomination;

Please complete all parts of this form and ensure it is signed.

This nomination form will be circulated to the NZOIA membership, to provide information on each candidate, to enable them to place their vote

PART A: NOMINATOR DETAILS

Name of Nominator:	Gemma Parkin	Membership Number:	2126
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PART B: NOMINEE DETAILS

Name of Nominee:	Hillary McDonald	Membership Number:	2876
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I confirm that I am eligible to be nominated for a Board Member position in accordance with the NZOIA Constitution and Regulations. I also consent to this nomination.

Signature of Nominee: Hillary McDonald **Date:** 7/9/25

Please complete the following pages regarding your experience and what you can bring to the Board.

PART B Continued... (nominee to complete)

Please fill in the following (**attach separate pages if necessary**) OR attach a Curriculum Vitae

Qualifications

Please see attached CV

Experience as a director, trustee and/or other governance role

I have been on the Wakefield School Board of Trustees since August of 2024. I am supervising the Health and Safety portfolio.

Knowledge and experience of the outdoor sector

Please see attached CV

Personal strengths and abilities / key skills

I'm motivated and passionate. Keen to learn and willing to listen.

I've been involved in the outdoors in New Zealand for over twenty years in a variety of roles and pursuits, which can help me understand the different perspectives of NZOIA members.

Reasons for nomination**General – any other comments you wish to have considered****PART C: PRIVACY ACT 1993 (Nominee to complete)**

I agree that NZOIA may collect and retain the information supplied with this nomination and NZOIA may authorise the release of this information to NZOIA Members and any other persons or organisations that NZOIA considers appropriate.

Signature of Nominee: Hillary McDonald Date: 7/9/25



Hillary McDonald

146 Kilkenny Place
Wakefield, NZ 7095
hillarymcdonald7@gmail.com
0210605586

Professional Experience

Head of Outdoor Education

Waimea College, Richmond, NZ (August 18-Current)

- Implemented the initial Outdoors Safety Audit for the OED programme
- Ensures the SMS complies with the Safety Audit Standard
- Reviews and evaluates the performance of the SMS and reports to top leadership on safety performance
- Oversees all assessments, moderation and liaises with ENOZ
- Coordinates all mainstream trips and organises staffing, including contract instructors
- Facilitate competency sign-offs and currency for staff
- Supervises all financial matters within the department and manages the budget

Secondary School Teacher

Waimea College, Richmond, NZ (Jan 17-Current)

- Teacher of Senior Outdoor Education, including NCEA Achievement Standards
- In charge of International Outdoor Education, programme organiser and liaison with the International Department regarding students
- Teacher of Junior and Senior English, including NCEA Achievement Standards

Head of Academics

Tihoi Venture School, Tihoi, NZ (July 16-Dec 16)

- PRT for first and second year teachers
- Liaison with parents in regard to students' academic performance
- Organizer of weekly Registered Teacher Meetings and academic reports
- Coordinator of curriculum and the use of the curriculum documents

Secondary School Teacher and Outdoor Instructor

Tihoi Venture School, Tihoi, NZ (July 11-Dec 16)

- Taught Junior English (Year 10), including NCEA Achievement Standards
- Organized and instructed a variety of outdoor pursuits, including: rock climbing, caving, sea kayaking, tramping, and high ropes
- Provided pastoral care for students

Secondary School Teacher

Coromandel Area School, Coromandel, NZ (Jan 10-July 11)

- Taught Junior and Senior English, including NCEA and Unit Standards
- Taught Junior and Senior PE, including NCEA and Unit Standards
- Created an outdoor education class for Senior PE and introduced an outdoor education component to Junior PE
- Organized and facilitated an Adventure Racing team

Glacier Guide

Fox Glacier Guiding, Fox Glacier, NZ (Aug 07- Jan 09)

- Guided clients on half day, full day, and heli-hike trips on Fox Glacier
- Instructed clients in ice climbing
- Conduct interpretive discussions about the glacier and its formation

Adventure Caving Guide *Black Water Rafting: Waitomo, NZ (March 05-May 07)*

- Guide clients through Ruakuri Cave on either a 3-hour stream-way tour or a 5-hour abseil (rappel) and stream-way tour
- Guide and teach school programs with children (8-14) in local Waitomo caves. Teaching focused on team building, cave awareness, and cave geology.

Outdoor Instructor

Contract instructor for local high schools- Motueka High and Nelson Girls (Dec 22)

Adventure Specialties Trust (Dec 22)

Hillary Outdoors Great Barrier Island- instructor and facilitator for Get to Go Adventure Race (Dec 15, Dec 16)

Auckland Grammar: *Venture Lodge, Ohakune (Feb 07-Nov 07)*

- Ran week-long camps for thirty or more boys; activities include gorging, caving, high ropes, tramping, navigation, and bivy building

Overland Adventure Travel: *Williamstown, MA (June 04- Aug 04, June 06-Aug 06)*

- Led children, ages 15-17, on backpacking expeditions in Colorado and Wyoming
- Led young adults (16-18) on backpacking expeditions in Alaska.

Wilderness Odyssey, Shrine Mont Camps: *Orkney Springs, VA (June 01-Aug 01, June 02- Aug 02)*

- Led children and young adults, ages 14-20, on extended backpacking, canoeing, and climbing trips.

Education

The University of Waikato (2015-2017)

Hamilton, NZ

Degree: Master of Educational Leadership

Focus: Curriculum

Dissertation: *The invisibility of gender in the New Zealand Curriculum policy: Literacy as a case study for exploring the realities of a gendered classroom*

The University of Canterbury (2009)

Christchurch, NZ

Degree: Graduate Diploma in Teaching and Learning (Secondary)

Major Teaching Subjects: English and Outdoor Education

Teaching Placements: Nelson College for Girls, Tihoi Venture School

Middlebury College (2000-2004)

Middlebury, Vermont

Degree: Bachelor of Arts **Major:** Anthropology, Graduated with High Honors

Senior Thesis: *Castings a New Net: Maori Responses to Tourism and Genuine Authenticity*

The University of Waikato (Jan 2003-June 2003)

Hamilton, New Zealand

* Summer School Directed Study (Jan-Feb) Independent thesis research on Maori culture and tourism

* A Semester (March-June) Coursework focusing on Anthropology and Maori culture

Qualifications

Pre-Hospital Emergency Care (Current)

Passenger License and Class 2 Driving License (Current)

NZOIA Bush 1 Award (Current)

NZOIA Cave 1 Award (Current)

NZOIA Rock 1 Award (Current)

NZOIA Sea Kayak 1 Award (Current)

NZOIA Wahine Toa Award 2024

National Certificate in Caving (SRT Cave Guiding Instruction) (Level 4)

Leave No Trace Master Educator (Current)